



**Title:** The Controllershship Conundrum: The 10 Duties of the Financial Manager in the Local Church

**Speaker:** Ben Hobbs

*“And he said also unto his disciples, There was a certain rich man, which had a steward; and the same was accused unto him that he had wasted his goods. 2 And he called him, and said unto him, How is it that I hear this of thee? give an account of thy stewardship; for thou mayest be no longer steward. 3 Then the steward said within himself, What shall I do? for my lord taketh away from me the stewardship: I cannot dig; to beg I am ashamed. 4 I am resolved what to do, that, when I am put out of the stewardship, they may receive me into their houses. 5 So he called every one of his lord’s debtors unto him, and said unto the first, How much owest thou unto my lord? 6 And he said, An hundred measures of oil. And he said unto him, Take thy bill, and sit down quickly, and write fifty. 7 Then said he to another, And how much owest thou? And he said, An hundred measures of wheat. And he said unto him, Take thy bill, and write fourscore. 8 And the lord commended the unjust steward, because he had done wisely: for the children of this world are in their generation wiser than the children of light.” (Luke 16:1-8)*

**Introduction:** \_\_\_\_\_

1. \_\_\_\_\_ **the Pastor**

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\_\_\_\_\_

A. \_\_\_\_\_ Him

B. \_\_\_\_\_ Him

- C. \_\_\_\_\_ Him
- D. Be positive, but be \_\_\_\_\_

**2. Facilitate** \_\_\_\_\_

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- A. By keeping Pastor out of the \_\_\_\_\_
- B. By knowing when to get \_\_\_\_\_ involved
- C. By being a \_\_\_\_\_ solver
- D. By serving as an \_\_\_\_\_ of resources

**3. \_\_\_\_\_ the Staff**

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- A. Non-Financial Staff
  - POLICIES AND PROCEDURES
  - TOOLS
- B. Financial Staff
  - CONTINUING EDUCATION
  - ACCESS TO RESOURCES

**4. Develop** \_\_\_\_\_

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- A. Don't \_\_\_\_\_

B. Stay \_\_\_\_\_

**5. Manage** \_\_\_\_\_

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A. \_\_\_\_\_ and Procedures

CASH HANDLING

ACCOUNTABLE REIMBURSEMENT PLAN

FUNDS DISBURSEMENT PROCEDURES

B. Internal \_\_\_\_\_

PRACTICE SEGREGATION OF DUTIES

USE PRE-APPROVED WORKERS

ESTABLISH DUAL CONTROLS

C. Technological \_\_\_\_\_

D. \_\_\_\_\_ coverage

**6. \_\_\_\_\_ Effectively**

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A. Every church, regardless of size, should have a \_\_\_\_\_

B. Have longer-term \_\_\_\_\_ plans that your annual budgets support

**7. Monitor** \_\_\_\_\_

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- A. Performance
- B. Trends
- C. Compliance

**8. Monitor** \_\_\_\_\_

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- A. Audience
- B. Timing
- C. Detail
- D. Examples

**9. Shop** \_\_\_\_\_

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- A. Every staff member is a \_\_\_\_\_ agent
- B. Every staff member is expected to spend \_\_\_\_\_
- C. Always ask for a \_\_\_\_\_ price

**10. Exercise** \_\_\_\_\_

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**Conclusion:** \_\_\_\_\_

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