

BY GRACE

SPIRITUAL LEADERSHIP CONFERENCE

Title: Project Management

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“Where there is no vision, the people perish..” (Proverbs 29:18a)

“For which of you, intending to build a tower, sitteth not down first, and counteth the cost, whether he have sufficient to finish it? 29 Lest haply, after he hath laid the foundation, and is not able to finish it, all that behold it begin to mock him, 30 Saying, This man began to build, and was not able to finish. 31 Or what king, going to make war against another king, sitteth not down first, and consulteth whether he be able with ten thousand to meet him that cometh against him with twenty thousand? 32 Or else, while the other is yet a great way off, he sendeth an ambassage, and desireth conditions of peace. 33 So likewise, whosoever he be of you that forsaketh not all that he hath, he cannot be my disciple.” (Luke 14:28-33)

Introduction: _____

1. What is a _____ ?

A. It is _____

1. A defined beginning and end
2. A defined scope and resources

B. It is _____

1. Not a routine operation
2. Specifically for a singular goal
3. Project team can be unique

2. What is Project _____ ?

Taking a unique, temporary goal and planning to apply (or find) the resources, knowledge, skills, tools and techniques to a common endpoint.

3. What are the _____ of a Project?

A. The “Iron Triangle” is composed of the following:



B. Steps for _____ Project Management

1. Initiating
2. Planning
3. Executing
4. Monitoring and Controlling
5. Closing

C. _____ Goals

1. Specific—Are the goals specific enough?
2. Measurable—Will I know when I have met them?
3. Attainable—Time/Resources available to accomplish?
4. Relevant—To your job and the ministry?
5. Trackable—What progress can be tracked along the way?

**4. Tools for _____
Project Management**

- A. Salesforce.com
- B. Microsoft Project Management
- C. Quickbase.intuit.com
- D. Evernote
- E. Excel

Conclusion: _____

Questions

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If you have a question for one of the Q&A sessions,
please submit it to **QA@lancasterbaptist.org**.



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